

**SmartStream Coordination Meeting Minutes**  
**September 6, 2006**

Attendance: Sophia Bedard, Pete Bostian, Ken Dinsmore, Cathy McClintock, Jim Racheff, Lori Smith, Mark Testerman

1. SmartStream JV's: Pete noted that the labor posting was changed to handle project accounting and eventually fringe allocations to direct labor accounts for SAIC employees. He also noted that shared service processing will be moved from the current mainframe application to a new C&SS developed application. Only minor changes will be noticeable in the resulting postings.
2. SmartStream Status: No change re: SS 7.01 – still working on an automated install of the Sybase client component.
3. P-Card: We are still having issues with the data transfer at the bank – Pete needs to delete data every day; Lori noted they are still putting the data in her folders also. Pete will be sending an email to US Bank reminding them that their unresolved data transfer program issues are still causing us processing difficulties.
4. Employee Reimbursement: Pete reported that we have tested reimbursing SAIC employees through the Cyborg payroll system for petty cash and travel expenses recorded in SmartStream. Accounts payable can begin using the procedure whenever they are ready.
5. SmartStream ID's: No change. This issue was discussed last month regarding changing IDs to employee numbers - the current method of identifying blanket releases using the three-character ID that will have to be changed if we go to seven-character IDs based on the employee number.
6. Maximo Status: Integration still being defined.
7. Web Reports: Mel was not present to update – she was going to provide us with a report list for building a consolidated menu.

The next meeting will be held October 4, 2006, at 9 AM in the Building 362 Conference Room.